



Subject:	Fees for Street Trading Licences
Date:	17th May, 2017
Reporting Officer:	Stephen Hewitt, Building Control Manager, ext. 2435
Contact Officer:	Patrick Cunningham, Assistant Building Control Manager, ext. 6446

Restricted Reports	
Is this report restricted?	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
If Yes, when will the report become unrestricted?	
After Committee Decision	<input type="checkbox"/>
After Council Decision	<input type="checkbox"/>
Some time in the future	<input type="checkbox"/>
Never	<input type="checkbox"/>

Call-in	
Is the decision eligible for Call-in?	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>

1.0	Purpose of Report/Summary of main Issues
1.1	To consider the report, in respect of proposed fees for Street Trading Licences, which was deferred at your April meeting for officers to provide additional information and to allow Members to give the matter further consideration.
2.0	Recommendation
2.1	The Committee is requested to consider the report and the deferred Street Trading Fees reports from your January and April 2017 meetings and: <ol style="list-style-type: none">1. choose which fee charging option you consider most appropriate to introduce for a Street Trading Licence, or2. determine appropriate fees for a Street Trading Licence arising from your discussions on the various options presented.

3.0	Main Report																																								
	<u>Key Issues</u>																																								
3.1	Members will recall that, at your meetings in January and April, you considered the outcome of the public consultation on the proposed fees for Street Trading Licences and agreed to defer the report to enable officers to provide specific additional information.																																								
3.2	Copies of the reports and minutes from your January and April meetings are attached at Appendix 1.																																								
3.3	Members had asked that Option 1 be recalculated, based on two site visits a year rather than 1, as there was concern that reducing from the current level of 4 inspections per year to 1 may have a detrimental effect on compliance.																																								
3.4	The cost of compliance visits at the weekend includes an enhanced pay rate; this is particularly evident when two compliance visits are included for Weekend and Sunday only traders. However Members are advised, as per the table at 3.8, that there are currently no traders operating solely at the weekend.																																								
3.5	By including an additional compliance visit the following revised fees have been calculated and are referred to as Option 1b:																																								
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3.6	Attached at Appendix 2 is an overview of all the fees options for comparison against the current fees.																																								
3.7	Members are reminded that the Street Trading Act (N.I.) 2001 only allows for a permanent licence to be granted for a maximum of 3 years.																																								
3.8	As requested, the table below provides details of the types of traders that currently operate and the days of the week for which they are licensed.																																								

	Mon-Fri	Mon-Sat	Mon-Sun	Sat	Sun
Stationary	4	4	13	0	0
Mobile	0	5	17	0	0

3.9 In the last financial year we also issued 55 Temporary licences.

Financial and Resource Implications

3.10 There are significant financial and resource implication associated with this report.

3.11 The proposed Licence fees at option 3 most closely reflect the cost of the operational and administration processes that currently are undertaken for the street trading licensing scheme; particularly in relation to the costs for processing a grant or renewal of licence application.

Equality or Good Relations Implications

3.12 The Council's Equality and Diversity Officer has been consulted and there are no issues with regards to the setting of fees.

4.0 Documents Attached

Appendix 1 – Reports and minutes from January and April meetings

Appendix 2 – Overview of fee options